

**Edwards YMCA Camp
N8901 Army Lake Rd
East Troy, WI 53120**

Job Description

POSITION TITLE:	Day Camp Counselor	Association:	Golden Corridor Family YMCA
Branch:	Edwards YMCA Camp	Supervisor:	Day Camp Program Director
Department:	Summer Camp		

GENERAL FUNCTION

The Camp Edwards Day Camp Counselor is an important position and the counselors' success will set the standard for years to come. They are responsible for the general welfare, safety, and supervision of all day campers we serve. They monitor the day campers' daily activities as well as instruct and coordinate the younger campers' daily activities like special games, arts and crafts, lunch, rest period, and trading post. Once Day Campers are gone for the day, the Day Camp Counselors role becomes a support role for day camp, resetting the facility for the next day. Day Camp Counselors are held accountable for acting as mentors and role models for the campers. They are to be the epitome of the four core principles of the YMCA: Caring, Honesty, Respect, and Responsibility.

KNOW-HOW

Day Camp Counselor must be a minimum of 16 years of age. He/she must possess the mature judgment necessary to lead campers safely through their day. The Day Camp Counselor must be understanding, patient, possess spiritual depth, and maintain a positive interest in youth. He/she must be first aid and CPR certified, which the camp will provide for free if needed.

Day Camp Counselors must understand that we are molding the future of society. By that statement alone, it should be understood that the Day Camp Counselor should be focused on helping the camper make informed decisions that provide the optimal result in any given situation. We are trying to allow the campers to grow by letting them experience new things in an educational, safe, and positive environment. Your role is to assist the campers in making those choices, and coach the camper to help them improve.

JOB SEGMENTS

Sunday Camp Check in Day

1. Meet for a staff meeting at 11:00am in Micklewright Lodge. Be dressed in Staff shirt and Khaki shorts or pants
2. Lunch- 11:30 in Micklewright.
3. Staff will spread out and do a basic trash pick-up at 12:00 p.m. and prepare for arriving campers.
4. Be in the parking lot greeting and helping parents and campers. All staff must greet parents and campers with a warm smile and friendly handshake.
5. Be around cabin area directing parents to the cabins
6. Swim Tests- Assist with swim tests as required by the Waterfront Director.

DAILY

1. Be at day camp tent if you have any early drop off's by 7:00 am. If there is no early drop off's, be at the tent by 8:00 a.m. ready to begin check in.
2. Play games with arriving campers
3. Check in ends at 9:00 a.m.
4. Facilitate activities for campers
5. Meet at the day camp tent and distribute and eat mid-morning snack
6. Help monitor for changing time before lunch
7. Meet at Dining Hall for lunch
8. Lunch is at 11:15 a.m. on the porch (Friday Cook out lunch)
9. Participate in G-Swim with younger campers or court games and tube slides.
10. Camper's Choice (daily choice of a variety of camp activities)
11. Trading Post time and snack
12. Camper pick-up in near Campitheater is at 5:30 p.m. Sign out must be complete
13. Dinner
14. Late pick up ends at 6:15
15. Clean Day Camp Area and set up program for the following day
16. Time off starts at the end of reset

The Edwards Counselor

The Camp Edwards Day Camp Counselor is an admirable position. You are more than just a childcare worker: you are a friend, a role model, a mentor, and most likely one of the coolest people the campers have ever met. Keeping that in mind, an Edwards day camp counselor must maintain a caring and sincere attitude, and must be dedicated to the betterment of the campers' experience. You must be there for the campers when they need to talk, cry, laugh, and play. You will receive a great amount of gratification from working with the children and watching them grow. The smile on the camper's face will reassure you that you are doing a great job. Be cheerful and have fun, for that is what being a counselor all is about.

It should be understood that this Job Description has been developed as an outline for basic responsibility. The Unit Director or Director may assign additional duties from time to time as deemed appropriate and/or necessary.

Compensation

The Day Camp Counselor wages start at \$215 per week. They are also provided with a private bedroom and kitchen, living room, and laundry facilities shared with four Day Camp Staff.